

February 2, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 2nd day of February, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Harry Hill, Mike McDanel, Daryl Covey, Randall Turk, Donna Roberts, Tammy Howard, Terron Manning, Lindsey Bailey, Sylvia Martin, Ellie Sutter, Denise Heavner, Brent Clark, and Holly Debron.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of January 26, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Upon the recommendation of Mike McDanel, Assistant District Attorney, Leroy Krohmer moved, seconded by George Skinner, to approve the Standard Form of Agreement between Owner and Contractor. Between the Board of County Commissioners of Cleveland County and Nashert of Oklahoma, L.L.C., for construction of the 3rd & 4th floor of the Cleveland County Office Building, and for renovation of the Cleveland County Courthouse and of the 1st and 2nd floor of the Cleveland County Office Building.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called for discussion, consideration, and/or action on the Public Hearing on Proposed CDBG Application for the benefit of Cleveland County Rural Water District #1. Daryl Covey stated that he was the Chairman of the Board of the New Water District and that this grant if approved at the State level would be a tremendous help in getting things moving to get water to the rural residence of Cleveland County. He stated that approximately two hundred statements of interest from rural residence had been received.

There being no other person to speak Leroy Krohmer moved, seconded by George Skinner, to close the Public Hearing.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded to George Skinner, to approve the Adoption of a Resolution authorizing the Chairman to submit an application for CDBG funds.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Adoption of Citizen Participation Plan for CDBG program.

Sylvia Martin asked about the CDBG funds and a brief discussion took place.

Harry Hill explained that Rural Water Districts cannot apply for the funds directly. They have to have a sponsor by the County in which they are located, so the County is sponsoring the application, but it is actually for the benefit of Cleveland County Rural Water District #1. The County is going to act as a pass through and Mr. Hill stated that the County would administer the funds for the District.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the adoption of Statement that Rural Water System improvements are a community need.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called for discussion, consideration, and/or action of attempted grant of roadway easement by Neal and Betty Steely: Beginning at a point of the East-West Section Line at a distance of 328.5' West of the Northeast Corner of the NW ¼ of Section 1, T-7-N, R-2-W of the Indian Meridian, Cleveland County, Oklahoma, thence South 0.27' West a distance of 2,160'; containing 1.5 acres more or less, with the right of ingress and egress to and from the same, for the purpose of maintaining a roadway.

Mike McDanel, Assistant District Attorney, stated that Mr. & Mrs. Steely has already filed an easement, a granted easement with the County and rather than just let it sit there, he thinks the Board should take action either adopting that and recognizing it as a roadway that it is going to take up and make a part of the County Highway System and maintain in the future or decline to accept the grant of easement. So with the action of the Board a copy of the minutes of this meeting should be appended and placed in the tract records and clearly show any title examiner or someone who is desirous of seeing what the status of that road is whether or not the easement was accepted or not. His thought is that the Board has plenty of roads to maintain without taking on private roadways to maintain simply because someone wants to grant the Board an easement.

Leroy Krohmer explained where the road was located and in his opinion it is a real dangerous situation and moved to deny this attempted easement.

George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Equipment Rental Agreement between the Cleveland County Sheriff's Office and R. K. Black, Inc., on Lanier Model 7320 Copier-Serial #823695. Rental agreement includes equipment, parts, labor & Toner @ \$0.025 per copy. Rental agreement started 1/26/04 and will continue on monthly basis until cancelled. Billing will be monthly based on the amount of copies @ \$0.025 per copy.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Rental Agreement between the Cleveland County Health Department and Sooner Copy Machines, L.L.C., for a Sharp AR-337 Digital Copier for a monthly fee of \$215.00 plus copies at \$0.0095 per copy to be paid monthly beginning February 1, 2004.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Termite Plan Renewal between the Cleveland County Health Department and Terminix for property located at 224 S. Chestnut, Moore, Oklahoma, from April 2004, to April 2005, for a yearly fee of \$360.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Commercial Pest Control Agreement between the Cleveland County Health Department and Terminix to increase the price from \$71.00 to \$142.00 per month for the new Health Department Building located at 250 12th Ave. N.E., Norman, Oklahoma.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve to Purchase Natural Color Digital Orthophotography from NRCS through USDA for the Assessor's Office.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the following Resolutions disposing of equipment:

- a. F104-35 Chattel Mortgage Filing Cabinets
- b. F106-1 Accodata Binder Retention System
- c. F211-5 Transcribing Machine-Lanier 164-1315 S/N #162737
- d. F222-007 Quicktel External 14.4 Modem
- e. F201-65 IBM Wheelwriter 3000 Typewriter S/N#11-DTYK8
- f. F201-54 IBM Wheelwriter 6 Typewriter S/N#6098173

- g. F201-57 IBM Wheelwriter 6 Typewriter S/N#110119256
- h. F104-39 Special M.K. Trays & Stands
- i. F106-2 Accodata Binder Retention System
(The above items are from the County Clerk's Office and were sold at Auction January 23, 2004.)

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 04-3429 – SM2 J.D. Thompson & Associates \$ 2,500.00
 - 04-3435 – SM2 Alliance Maintenance, Inc. 2,500.00
 - 04-3486 – SM2 Rexel Electrical and Datacom Pro. 2,500.00
 - 04-3487 – SM2 J.D. Thompson & Associates 2,500.00
 - 04-3503 – SM2 American Elevator Company 1,500.00
 - 04-3504 – SM2 Carrier Corporation 5,000.00
 - 04-3510 – B2B Sysco Food Services of Ok. 5,000.00
 - 04-3511 – B2B Sysco Food Services of Ok. 500.00
 - 04-3513 – B1C Transcor of America, Inc. 2,500.00

- b. Highway Fund
 - 04-3501 – T2A Ameripride Uniform Services 1,500.00
 - 04-3515 – T2A Suburban Propane 3,500.00
 - 04-3516 – T2A Edward's Canvas, Inc. 700.00
 - 04-3517 – T2A Lawson Products, Inc. 2,500.00
 - 04-3518 – T2A Hooten Oil Company 1,200.00
 - 04-3519 – T2A Jim Johnson Oil Company 1,200.00
 - 04-3520 – T2A Copelin's Office Center 750.00
 - 04-3521 – T2A Don's Mobil Lock Shop 100.00
 - 04-3522 – T2A O'Reilly Automotive 1,000.00
 - 04-3523 – T2A C & M Distributing Company 500.00
 - 04-3524 – T2A Palace Auto Supply 1,500.00

- c. Sheriff's Revolving Fund
 - 04-3512 – CFBRE2 Carrier Corporation 500.00

- d. Fair Board Fund
 - 04-3470 – FF2 J.D. Thompson & Associates 500.00
 - 04-3495 – FF2 Fair Publishing House 1,500.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0902 – T2A	04-0132 – MD2
04-1913 – T2A	04-2281 – MD2
04-2627 – T2A	
04-3145 – T2A	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$62,461.17
b. Highway Fund	34,818.72
c. Health Fund	10,864.58
d. Sheriff's Service Fee Fund	9,784.34
e. Sheriff's Revolving Fund	845.37
f. Treasurer's Certification Fee	6,373.49
g. County Clerk's Lien Fee	52.50
h. County Clerk's Preservation Fee	10,245.00
i. Fair Board Fund	2,270.83

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Under miscellaneous discussion Chairman Graves stated that in Sunday's Norman Transcript, his precinct 53 place of voting was not correct.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.